

**TOWNSHIP OF ST. IGNACE  
COUNTY OF MACKINAC, STATE OF MICHIGAN**

**ORDINANCE NO. 41**

**ADOPTED: January 9, 2019**

**EFFECTIVE: January 9, 2019**

**CREATION OF THE CONSTRUCTION BOARD OF APPEALS**

**SECTION 1**

**CREATED; MEMBERSHIP; TERM; REMOVAL**

- (a) A Construction Board of Appeals for the township is created under MCL.125.1514.
- (b) The Construction Board of Appeals shall consist of three members, who shall be qualified by experience or training to perform the duties of members of the board of appeals. A person may serve on the board of appeals for more than one governmental subdivision.
- (c) Members of the board of appeals shall be appointed for two-year terms by the township supervisor with approval of the township board.
- (d) Members of the construction board of appeals may be removed, after a public hearing, by the township supervisor for neglect of duty or malfeasance in office.

**SECTION II**

**ORGANIZATION**

- (a) *Meetings.* The business which the board of appeals may perform shall be conducted at a public meeting of the board of appeals, which shall provide public notice of the time, date, and place of the meeting held in compliance with the Open Meetings Act (Act 267 of 1976).
- (b) *Quorum.* A majority of the members appointed and serving on the board of appeals shall be present to constitute a quorum the transaction of business.
- (c) *Rules.* The board of appeals shall adopt rules for the transaction of business. The board of appeals shall also keep a record of its transactions, resolutions, findings, and determinations, which shall be a public record.

**SECTION III**

**APPEAL PROCEDURES**

- (a) *Appeal.* If the township refuses to grant an application for a building permit, or if the township makes any other decision pursuant or related to this act, or the code, an interested person, or the person's authorized agent, may appeal in writing to the board of appeals within 30 days of the decision giving rise to the appeal.

- (b) *Timing for decision.* The board of appeals shall hear the appeal and render and file its decision with a statement of reasons for the decision with the township not more than 30 days after submission of the appeal. Failure by the board of appeals to hear an appeal and file a decision within the time limit is a denial of the appeal for purposes of authorizing the institution of an appeal to the commission.
- (c) *Service.* A copy of the decision and a statement of the reasoning for the decision shall be delivered or mailed, before filing, to the party taking the appeal.
- (d) *Denial.* An appellant may appeal an adverse decision to the state construction code commission, as provided by law.

**SECTION IV  
EFFECTIVE DATE**

This ordinance shall take effect January 9, 2019.

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Sheri L. Oja, St. Ignace Township Clerk